



CIRTN-R2FIC EDI Committee Meeting

- **Date:** Thursday, May 19, 2022
- **Time:** 9 AM PT | 10 AM MT | 11 AM CT | 12 PM ET
- **Location:** Zoom
- **Attendees:** Cara Ellis, Chris Peacocke, Gareth Lim, Liz Rideout, So-Yoon Won
- **Chaired by:** Liz Rideout
- **Minutes recorded by:** Chris Peacocke
- **Next meeting:** June 16, 2022

Meeting Minutes

- Chris confirmed the EDI committee email (edi@islets.ca) is being monitored twice-weekly for inquiries
- The committee revisited its role in preparations for the upcoming **CIRTN-R2FIC National Meeting** (November 2022)
 - Closer to the date of the conference, the committee will collaborate on an Awards Recommendations document outlining CIRTN's processes for equitable award eligibility, application, and distribution. No action required at this time.
 - The committee prioritized providing presentation accessibility guidelines to meeting attendees
 - **Action Item:** The committee will use the existing "CIRTN Presentation Guidelines" document (provided to Seminar Series presenters) as a template and modify it as necessary so it can be provided to all presenters ahead of the national meeting
 - **Action item:** Chris will create a shared document for committee members to contribute additional guidelines related to presentation accessibility, which will be compiled and distributed to the network
- The committee did a final review of the **CIRTN-R2FIC Equity, Diversity, & Inclusivity survey**
 - The committee decided the survey is complete and ready to be sent to the network
 - Gareth provided the French version of the survey (proofread and edited by members of his lab)
 - **Action item:** Cara will create the google form (French version) using Gareth's translated document
 - The committee discussed how to best disseminate the survey, and agreed it should be sent from the EDI email



- **Action item:** Chris will send out the survey from the EDI email
- The committee discussed alternative ways to promote the survey and increase participation
 - **Action item:** Liz and/or Gareth will attend the June 8, 2022 Seminar Series and speak about the survey before the presentations
 - **Action item:** Chris will include the survey in the next several CIRTN monthly newsletters
- Gareth is in the process of setting up a seminar through CHUM with Kirsty Duncan about EDI initiatives in the Canadian research community. The presentation will be in-person and online, and in English and French. Gareth suggested the presentation would be open to members of the CIRTN network. The details are being finalized.
 - **Action item:** None for the committee at this time. When finalized, the seminar can be promoted through CIRTN channels.
- The committee reviewed **French translations for CIRTN-R2FIC** documents and communications, as discussed in the last meeting
 - Gareth has reached out to Pat MacDonald regarding a potential budget for professional translations of important documents. The Leadership Group is currently discussing the request.
 - **Action item:** None at this time.
 - Work has begun on translating certain pages of the CIRTN site (eg. the EDI page, the Membership page) using DeepL
- The committee discussed the importance of CIRTN members using respectful, inclusive language when talking to and about people living with diabetes, in response to an inappropriate comment made to a CIRTN trainee at a recent in-person event
 - At least two future Journal Club dates will be used for presentations from speakers living with T1D and T2D to share their experiences within the diabetes research community
 - **Action item:** Jasmine Maghera, a graduate student from the MacDonald lab, has offered to help the EDI committee connect with people who may be willing to speak about this topic
 - Resources from ADA, DCAN related to inclusive language can be shared with the network ahead of the Journal Club presentations
 - **Action item:** Chris will post links to the resources on the CIRTN website, and include them in the next monthly newsletter