



CIRTN-R2FIC EDI Committee Meeting

- **Date:** Thursday, September 15, 2022
- **Time:** 9 AM PT | 10 AM MT | 11 AM CT | 12 PM ET
- **Location:** Zoom
- **Attendees:** Cara Ellis, Chris Peacocke, Gareth Lim, Jasmine Maghera, Liz Rideout
- **Regrets:** So-Yoon Won
- **Chaired by:** Liz Rideout
- **Minutes recorded by:** Chris Peacocke
- **Next meeting:** October 20, 2022

Meeting Minutes

- The **EDI committee email** (edi@islets.ca) continues to be monitored for inquiries
- A 4-question **self-identification survey** was included in the CIRTN CREATE Training Program application. Completing the survey was not optional, however “I prefer not to answer” was provided as an option for every question. This data will not be included in the application package provided to the review committee. The data is only being collected for administrative purposes and will be anonymized before use.
 - **Action item: None at this time. Data will be available later for analysis.**
- The committee discussed collecting and distributing resources to the network regarding the use of **non-gendered language in things like reference letters** (e.g. For CREATE program)
 - **Action item: Resources will be added to the CIRTN website as they are compiled, and can be included in future email correspondences to the network in which letters are solicited**
- The committee discussed collecting and distributing resources to the network regarding creating **visually accessible presentations**
 - **Action item: Resources will be added to the CIRTN website as they are compiled, specifically in regards to accessible font size and choice, and choosing colour-blind friendly colour palettes**
 - **Action item: Resources will be included an Accessible Presentation Guidelines document to be distributed to all presenters at the CIRTN National Meeting 2022**



- The committee discussed whether changes should be made to the CIRTN official logo, and overall website design to move away from red-green colour theme which is not inclusive to all viewers
 - Action item: The committee will test alternative colour choices and present options to the Leadership team for consideration
- The committee discussed whether or not presentations at the CIRTN National Meeting 2022 can be recorded (video or audio)
 - Action item: None at this time. Due to technical limitations of the meeting, recording will not be possible.
- The committee discussed inviting **speakers to present during Journal Clubs/Seminar Series** in the fall and winter; the topics would be related to living with T1D or T2D, and on the importance of using respectful, inclusive language in the research community when talking to or about people living with diabetes
 - Action Item: Jasmine has a speaker in mind who may be willing to present; she will reach out to them to gauge interest and then the committee can follow up with a formal letter of invitation if the speaker is available
 - Presentation would likely be in November 2022 or January 2023